



Recreation and Parks Commission

Meeting Minutes

Nov 18, 2025, 12:30pm

1159 Huffman Mill Rd. Burlington, NC 27215

COMMISSION MEMBERS:

Chair Ms. Lisa Wolff, Vice-Chair Mr. Peter Dahl, Commissioner Ed Priola, Mr. David Woody, Ms. Kelly Ronnow, Mr. Mike Dunning, Ms. Elizabeth Read, Dr. Harold Kernodle, Mr. Lee Isley, Dr. Janet MacFall.

1) COMMUNICATIONS

- a) Call to Order and Establish Quorum
 - i) Meeting called to order at 12:30pm, quorum established
- b) Review and approval of the Oct Meeting Minutes
 - i) Motion to approve October meeting minutes proposed by Vice-Chair Peter Dahl, motion carried

2) PUBLIC COMMENT

3) REPORT OF CHAIRMAN

- a) Chair Lisa Wolff gave the floor to Vice-Chair Peter Dahl who emphasized the recent acknowledgement of the Friends of the Mountains-to-Sea Trail Alamance County Trail Task Force in the Alamance County Board of Commissioners meeting lead by Commissioner Ed Priola. Peter and Lisa shared gratitude towards the group for how much work they have accomplished, and the value tied to that work.

4) REPORT OF STAFF

- a) Director's Update
 - i) Director Jamie Merchel introduced the department's new Active Recreation Coordinator, Zoie Starling, to the board who joined the team in October. The board welcomed Zoie and shared their excitement for future programs to come.
 - ii) The ribbon cutting ceremony for phase 3 of Cane Creek Mountains Natural Area was successful and Jamie thanked those who could attend.

5) OLD BUSINESS/UPDATES

- a) Major Projects Dashboard
 - i) Director Jamie Merchel provided the board an updated projects dashboard to show any notable updates for ongoing projects.
- b) Tropical Storm Chantal Recovery
 - i) Jamie and Parks Superintendent Michael Scott met with Emergency Management and FEMA reps to go over all of the required elements needed to submit for reimbursement. Jamie and Mike are actively working on this list and more updates will come in the future. Projects will include debris removal at Sax Island, pedestrian bridges at Cedarock Park and along the HRT Long Meadow and boardwalk bridging along Great Bend's Island Trail.
- c) Glencoe Mill Race
 - i) A recent meeting with an engineer took place where it has been decided that the short-term plan is to create a cofferdam, then the long-term plan will be to consider

removing the center section of the dam in partnership with Preservation North Carolina (PNC). Planning to initiate conversations with American Rivers and Piedmont Conservation Council to discuss putting together a plan to propose to PNC.

- d) Sponsorship Policy Update
 - i) Jamie is preparing the updated Sponsorship Policy to be released towards the end of this year. Shortly after the new introductory Sponsorship packet will be released at the beginning of 2026.
- e) RFP – Comprehensive Master Plan
 - i) The RFP has been made public and has been shared through various outlets.

6) NEW BUSINESS

- a) Upcoming Programs and Events
 - i) Christmas by Candlelight in Historic Glencoe 12/4 5:30pm – 8:30pm
 - ii) NEW Cedarock Christmas Celebration Saturday 12/13 12pm – 3pm
 - iii) Winter Youth Basketball Program Registration Now Open!

7) ANNOUNCEMENTS

- a) 2025 PARTF Grant for Carolina Mill Approved
- b) 2025 NCLWF Grant Contract Approval Request – 12/1 BOC Meeting
- c) Board Tour of Northern Parks Thursday 11/20
- d) No December Meeting

8) ADJOURNMENT

- a) Meeting adjourned at 1:17pm

Next Meeting January 20th 12:00pm – Alamance Parks Administrative Office