



Recreation and Parks Commission

Meeting Minutes

Oct 21, 2025, 6:00pm

Cedarrock Park Admin Office 3916 R Dean Coleman Rd. Burlington, NC 27215

COMMISSION MEMBERS PRESENT:

Chair Ms. Lisa Wolff, Vice-Chair Mr. Peter Dahl, Commissioner Ed Priola, Mr. David Woody, Ms. Kelly Ronnow (via Teams), Ms. Elizabeth Read, Dr. Harold Kernodle, Mr. Lee Isley, Dr. Janet MacFall.

ALAMANCE PARKS STAFF PRESENT: Jamie Merchel – Director, Chase Parrish – Grants & Communications Coordinator, Nolan Carter – Trails & Open Space Coordinator

1) COMMUNICATIONS

- a) Call to Order and Establish Quorum
 - i) Meeting called to order at 6:00pm, Quorum established
- b) Review and approval of the September Meeting Minutes
 - i) Motion to approve by Vice Chair Peter Dahl, motion carried

2) PUBLIC COMMENT

3) REPORT OF CHAIRMAN

- a) Chair Lisa Wolff shared that she and Jamie Merchel discussed the idea for future staff presentations to be reserved exclusively for evening meetings in 2026, in an effort to conserve time during mid-day meetings. 2026 mid-day meetings will also be pushed back to 12:00pm instead of 12:30pm.

4) REPORT OF STAFF

- a) Director's Update
 - i) Director Jamie Merchel shared that the department's new Active Recreation Coordinator, Zoie Starling, has officially begun working with the department. She looks forward to meeting all of you at the next meeting in November.
 - ii) Jamie acknowledged Vice Chair Peter Dahl for joining the Backpacking Along The Haw program on October 18th.

5) OLD BUSINESS/UPDATES

- a) Major Projects Dashboard
 - i) An updated major projects dashboard was shown to the board providing details on current and upcoming projects throughout the department.
- b) Tropical Storm Chantal Recovery
 - i) County has completed all necessary forms to begin the process with FEMA for requesting reimbursement of recovery expenses. Quotes are still being collected and reviewed for outstanding recovery needs.
- c) Glencoe Mill Race
 - i) Recent meeting with the stakeholders at Glencoe, planning discussions around solutions are still ongoing. For the time being an emergency temporary dam will be placed by Hedgehog Holdings, but a permanent solution will still need to be determined.

- d) Sponsorship Policy Update
 - i) No update since our last meeting.
- e) RFP – Comprehensive Master Plan
 - i) Plans for this to be shared by the end of this week.

6) NEW BUSINESS

- a) Upcoming Programs and Events
 - i) Special Olympics Bocce Ball Tournament – 10/24
 - ii) Elon Volleyball team Special Olympics benefit night – 10/25
 - iii) Cedarock Family Campout – 11/1-11/2
 - iv) Youth basketball registration is coming soon
 - v) Football playoffs begin this week and will run for the next 2 weeks
 - vi) Archery is underway and will run through October
- b) Upcoming Volunteer Opportunities
 - i) 10/24 – FJC Trunk or Treat
 - ii) 10/27 – Audrey Garrett Touch-a-Truck-or-Treat
 - iii) 10/30 – Alamance County Sheriff's Department Trunk or Treat
- c) 2026 Meeting Schedule and Locations
- d) Familiarity Tour Date
 - i) Jamie will reach out with a doodle poll offering options of dates for a Fall Northern Parks tours.

7) ANNOUNCEMENTS

- a) 2025 NCLWF Grant Award
 - i) Alston Quarter Phase 2 has been awarded with a cap of \$4 Mil.
- b) Acquisition Approval for Alston Quarter Property
- c) FMST Alamance County Task Force Recognition (11/3 BOC Meeting 9:30am)
 - i) Commissioner Ed Priola has added a proclamation for the BOC meeting on 11/3 recognizing the FMST Alamance County Task Force contributions that they have made towards the trail systems and parks throughout Alamance County.

8) ADJOURNMENT

- a) Meeting adjourned at 7:10pm

Next Meeting/Holiday Lunch Tuesday November 18th 12:30pm – Location TBD