

ALAMANCE COUNTY
RECREATION AND PARKS COMMISSION
MINUTES OF THE TUESDAY, NOVEMBER 19, 2019 MEETING
ALAMANCE COUNTY ANNEX CONFERENCE ROOM
201 W. ELM STREET, GRAHAM NC 27253

MINUTES

Members Present (Underlined): Chairman Lee Isley, Vice-Chair Kelly May, Mr. John Paisley,
Mr. Wayne Beam, Commissioner Bill Lashley, Mr. Earl Jagers, Ms. Ann Meletzke,

Alamance Parks Staff Present: Brian Baker, Director; Nick Fortune, Parks Superintendent; Anna
Bowland, Grants & Communications Coordinator

I. **COMMUNICATIONS**

A. **Call to Order**

The meeting was called to order and a quorum was established at 12:30pm.

B. **Approval of the September 17, 2019 Minutes**

Upon a motion of John Paisley, and the second of Earl Jagers, the Commission
voted unanimously to approve the minutes of the September 17, 2019 meeting.

II. **PUBLIC COMMENT**

No members of the public were present.

III. **REPORT OF CHAIRMAN**

None

IV. **REPORT OF STAFF**

A. **Monthly Departmental Report**

Brian Baker presented the monthly report including the attendance figures and
programs for October. He mentioned upcoming projects including Cane Creek
Mountains Natural Area development.

IV. **UNFINISHED AND OLD BUSINESS**

A. **Update on recommendation of a commission member to fill the vacant seat**

Brian Baker updated the Commission that he is in correspondence with several
candidates and will provide the Commission with options prior to the next
meeting. No action was taken.

B. **Update on the Glencoe Textile Heritage Museum**

Brian Baker updated the Commission regarding the status of Alamance Parks'
partnership with the Glencoe Textile Heritage Museum. In particular, there was
discussion of the passage of Senate Bill 525 directing the North Carolina
Department of Natural and Cultural Resources to study locations for a State

Textile Museum. It was noted that in the future the museum building may be offered as a gift to Alamance County. The board discussed that if the option of accepting the museum facility as a gift were presented to the Alamance County Board of Commissioners, they would support the decision to accept the gift. No action was taken.

V. **NEW BUSINESS**

- A. **Demonstration of Computer Maintenance Management Software (Fiix)**
Nick Fortune, Parks Superintendent, presented information about the computer maintenance management software, Fiix. This new management software was implemented in spring 2019 and helps the department track expenses, plan workload and inform decisions.
- B. **Recreation and Parks Commission Bylaws**
Earl Jagers asked for an update on the Commission bylaws. Director Brian Baker will distribute copies at the next meeting.

VII. **ADJOURNMENT**

The Commission adjourned the meeting at 1:33pm upon the motion of Lee Isley and the second of Earl Jagers.

Respectfully Submitted, Brian Baker