

ALAMANCE COUNTY
RECREATION AND PARKS COMMISSION
MINUTES OF THE FEBRUARY 19, 2019 MEETING
ALAMANCE COUNTY VISITORS BUREAU
200 S. MAIN STREET, BURLINGTON NC 27215

MINUTES

Members Present (Underlined): Chairman Lee Isley, Vice-Chair Kelly May, Mr. John Paisley, Mr. Wayne Beam, Commissioner Bill Lashley, Mr. Earl Jagers, Ms. Ann Meletzke, Mrs. Barbara Massey, Mr. Kirk Puckett

Recreation and Parks Staff Present: Brian Baker, Director; Grace VandeVisser, Visitors Bureau Director; Jason Witherspoon, Programs Superintendent; Anna Bowland, Grants and Communications Coordinator

I. **COMMUNICATIONS**

A. **Call to Order**

Meeting was called to order at 6:00pm. A quorum was established at 6:30pm.

B. **Approval of December 18th, 2018 Minutes**

Upon a motion of Earl Jagers and the second of Ann Meletzke, the minutes of the December 18, 2018 meeting were approved unanimously.

C. **Introduction of Guests and Staff**

Members of the ALCO Veterans organization were present, including: Chuck Talley, Jim Christopher, Mitchell Wrenn, and Wayne Brewer.

II. **PUBLIC COMMENT**

No public comment was offered.

III. **REPORT OF CHAIRMAN**

No report was offered

IV. **REPORT OF STAFF**

A. **Monthly Departmental Report**

Brian Baker reported that approval was given during the February 18, 2019 Alamance County Commissioners meeting to apply for the 2019 grant cycles of the Clean Water Management Trust Fund and Duke Energy Water Resources Fund. The Commissioners also approved acceptance of the Recreational Trails Program 2019 grant award to develop the first trail and trailhead of the Cane Creek Mountains Natural Area.

B. **Alamance County Visitors Bureau Update, Grace VandeVisser**

Grace VandeVisser gave a presentation on the updates and progress of the Alamance County Visitor's Bureau over the past year including rebranding efforts and updated print materials.

IV. **UNFINISHED AND OLD BUSINESS**

A. **Commission Bylaws**

Brian Baker provided research and examples of other organization bylaws. No action was taken.

V. **NEW BUSINESS**

A. **ALCO Veteran's Balloon Festival**

Chuck Talley spoke about the work of the ALCO Vets organization which serves Alamance County Veterans. ALCO Vets is seeking permission to use Cedarock Park as the location for an invitational balloon festival to be held in the summer of 2020. The commission agreed to discuss and consider Cedarock Park as a location for the festival.

Kelly May made a motion to approve use of Cedarock Park to ALCO Vets subject to the group's adherence to Alamance Parks' Park Rental Policies and the designation of all agreed-upon proceeds as a donation to Cedarock Park. John Paisley seconded the motion opening up the topic for discussion. A vote was held to carry the motion with 4 commissioners voting yes and 1 abstaining.

B. **Park Rental Policies**

Jason Witherspoon gave a presentation on third party event hosting. He outlined items to consider in the development of a park rental policy for Alamance Parks' facilities. After group discussion, Brian Baker suggested that a policy should be drafted for consideration and discussion at the next commission meeting.

VII. **ADJOURNMENT**

The Commission adjourned the meeting at 8:13pm by acclamation.

Respectfully Submitted, Brian Baker