

ALAMANCE COUNTY  
RECREATION AND PARKS COMMISSION  
MINUTES OF THE FEBRUARY 16th 2016 MEETING  
CEDAROCK PARK ADMINISTRATIVE OFFICES  
R. DEAN COLEMAN RD., BURLINGTON NC

Members Present (Underlined): Vice-Chair Kelly Ronnow, Mr. John Paisley, Mr. Mark Payne, Commissioner Eddie Boswell, Mr. Doug Bayliff, Mrs. Kelly May, Mr. Lee Isley, Mr. Earl Jagers

Recreation and Parks Staff Present: Brian Baker, Director

**I. COMMUNICATIONS**

A. Call to Order

Meeting was called to order and a quorum established at 6:02 PM.

B. Election of a Chairperson

Upon the motion of Eddie Boswell and the second of Kelly Ronnow, Earl Jagers was unanimously selected as the Chairman of the Commission and Lee Isley as the Vice-Chair.

C. Approval of Minutes

Upon a motion of Eddie Boswell and the second of Kelly Ronnow, the minutes of the November 17th, 2015 meeting were approved unanimously.

D. Discussion of the March 15<sup>th</sup> Meeting Date

In light of the upcoming primary voting date, the March 15<sup>th</sup> meeting was moved to March 22<sup>nd</sup> by acclamation.

**II. PUBLIC COMMENT**

No public comment was offered.

**III. REPORT OF THE CHAIRMAN**

None

**IV. REPORT OF STAFF**

A. Monthly Departmental Report

Brian Baker reported on the Department's activities in January and February and detailed upcoming events including:

- i. Progress of the Youth Basketball Season
- ii. Opening of Sellers Falls Section of the Haw River Trail
- iii. Progress of the Union Bridge Paddle Access on the Haw River Paddle Trail

**IV. UNFINISHED AND OLD BUSINESS**

- A. Update on Cedarrock Park Equestrian Center  
Brian Baker reported that the Department is requesting the use of Performance Management funds for this project. The matter will be considered by the Alamance County Board of Commissioners on March 7<sup>th</sup>.
  
- B. Update on Alamance Wellness Collaborative Grant Application  
The Commission considered the Department efforts to seek grant funds from Impact Alamance via the Alamance Wellness Collaborative Grant Process for the development of a trailhead and additional Haw River Trail trail near Valley Road in Graham. After discussion and upon the motion of Kelly Ronnow and the second of Lee Isley, the Commission voted unanimously to recommend approval of the application by the Alamance County Board of Commissioners.
  
- C. Update on Theft of Property at Cedarrock Park  
Brian Baker reported that the Department is seeking funds from the Alamance County Board of Commissioners to replace the items lost to theft. The matter will be considered by the Alamance County Board of Commissioners on March 7<sup>th</sup>.

**V. NEW BUSINESS**

- A. Impact Alamance Grant Application - Saxapahaw Island  
Brian Baker reported that the Department is seeking grant funds from Impact Alamance for the development of a natural playground on Saxapahaw Island. After discussion and upon the motion of Eddie Boswell and the second of Kelly Ronnow, the Commission voted unanimously to recommend approval of the application by the Alamance County Board of Commissioners.
  
- B. FY2016-17 Budget Preparations – Commission Priorities  
The Commission discussed priorities for the Department with regard to the Department’s request for funds for the FY2016-17 Budget. The Commission requested that additional funds be sought for marketing purposes and for the improvement of signage in and around Departmental facilities. No action was taken.
  
- C. Discussion of NRPA “Three Pillars” Messaging Strategy  
Discussion was held regarding the “Three Pillars” messaging strategy currently being promoted by the National Recreation and Parks Association. A brief video detailing the strategy was presented. No action was taken.

**VI. ADJOURNMENT**

The meeting was adjourned at 7:20 pm via acclamation.

Respectfully Submitted, Brian Baker